



Board of Supervisors

4610 Division Highway, East Earl, PA 17519 • Phone 717-354-5593 • Fax 717-355-0426

Permit Submittal Guide

~~ Complete Building/Zoning Permit Application

~~ A plot plan is required for all building/zoning permits. Front, rear and side setbacks shall be noted on the plot plan. **It is the applicant's responsibility to be aware of ANY easements and/or flood hazard areas on the property.** Please place your initials in the box to acknowledge you have reviewed your property conditions and if easements or flood hazard areas exist, they have been noted on the plot plan. If your property is served by public water and/or sewer, it is recommended that you contact Weaverland Valley Authority regarding your connection to water and/or sewer. The Authority can be reached at (717) 354-5593, ext. 29 or ext. 35.

~~ (3) copies of construction plans are required. Commercial projects require signed and sealed plans.

~~ Have all zoning, land development, storm water management, highway occupancy, driveway permits and water and/or sewer responsibilities been addressed?

~~ A Certificate of Occupancy is required prior to the occupancy of the structure. If the project requires storm water management, this must be inspected prior to the Certificate of Occupancy being issued. If you are unsure of this requirement or inspection, please contact the Township.

~~ The Township allows the applicant to choose one of the following third party inspection agencies for Uniform Construction Code compliance of residential and commercial building permit applications. The selected agency will follow the project through completion. The applicant understands if the project is cancelled, certain review fees may be due to the third party agency. Please initial the agency you wish to use.

Building Inspection Underwriters	(717) 572-0280	www.biupa.com
Associated Building Inspections	(717) 733-1654	www.weknowcodes.com
Code Administrators, Inc.	(717) 859-3350	www.codeadministrators.com
Technicon Enterprises Inc., II	(610) 286-1622	www.technicon2.com

Questions on permit submittals should be directed to Neal Walsh at (717) 354-5593, extension 26 or nwalsh@eastearltp.org

Zoning / Building Permit Application

EAST EARL TOWNSHIP

4610 Division Highway
East Earl, PA 17519

Permit # _____

Phone: (717) 354-5593, ext. 26

email: nwalsh@eastearltwp.org

Application Date: _____ Location of Project _____

Zoning District _____ Parcel Account #200- _____

Owner Name _____ Phone # () _____

Owner Address _____

Applicant Name _____ Phone # () _____

Applicant Address _____

Project Information:

New Residence Addition/Alteration Acc. Structure Pool Agricultural Demolition Fence
 Commerical Electrical Mechanical Plumbing Change of Use Other _____

Description of Project _____

Intended Use _____

Cost of Project _____ Building Height _____ Building Length _____ Building Width _____

Front Set Back _____ Water Service Public Private Sewer Public Private

Side Set Back _____

Rear Set Back _____ Driveway Permit Yes No Floodplain Located Within Site Yes No

Proposed Impervious _____ square feet Proposed Earth Disturbance _____ square feet

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the approved construction documents and PA Act 45 (Uniform Construction Code) where applicable. The property owner and/or applicant assume the responsibility of locating all property lines, set back lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I hereby authorize the designated Zoning Officer/Building Inspector/Township Official to enter the property and to investigate, inspect, and examine the property set forth herein, including land and structures to determine compliance with the Township Ordinance and Construction Code and to determine the accuracy of the statements contained herein.

By signing this application, I hereby acknowledge the above mentioned project will be completed and the property will be used as described in the information on this application and any attached plot plans.

Applicant's Signature

Date

Township Use Below

This application is: Approved Denied Notes: _____

Zoning Officer/BCO

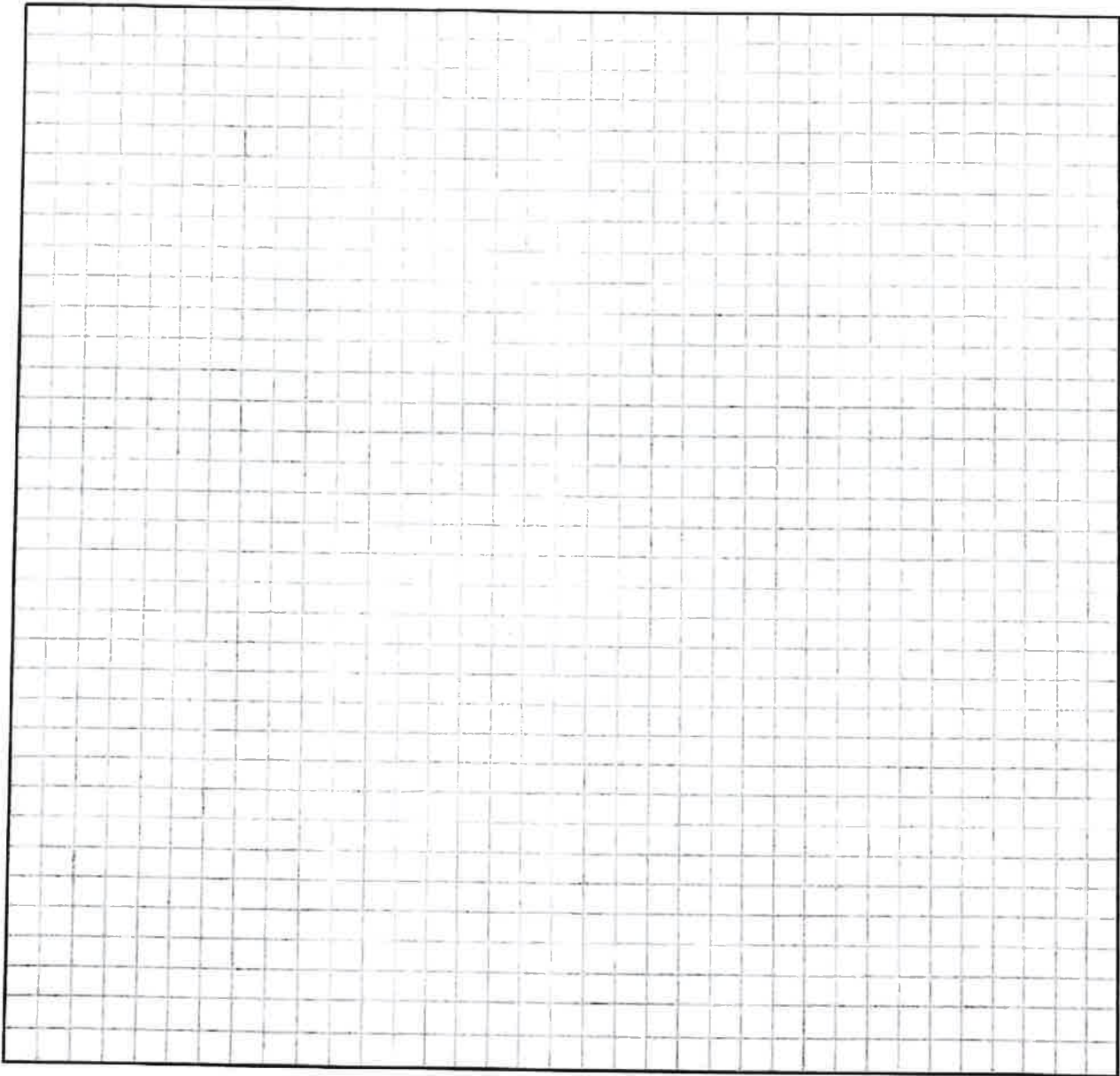
Date

Fees:

Twp. Permit Fee \$ _____ Third Party (ABI, CAI, Tech) \$ _____

Storm Water Fee \$ _____ Other \$ _____ Total Due to EET \$ _____

Site / Plot Plan



Notes: _____

Plan scale: _____ **SHOW (and dimension) ALL existing and proposed:** Site plan attached

1. Property lines
2. Structures
3. Driveway Accesses
4. Sanitary Facilities
5. SWM Facilities
6. Easements
7. Utilities

Plot Plan to Show All Relative Items

Contractor Information

(if not needed for project, write N/A)

General Contractor:

Please check if you are requesting a Religious Sect Electrical Exemption
(Complete, notarize and submit form 901 (b) Electrical Exemption)

Company Name Phone

Address City State Zip

Contact Email

Electrical Contractor:

Company Name Phone

Address City State Zip

Contact Email

Heating/Air Conditioning Contractor:

Company Name Phone

Address City State Zip

Contact Email

Plumbing Contractor:

Company Name Phone

Address City State Zip

Contact Email

Design Professional (where required)

(if not needed for project, write N/A)

Company Name Phone

Address City State Zip

Contact Email



Board of Supervisors

4610 Division Highway, East Earl, PA 17519 · Phone 717-354-5593 · Fax 717-355-0426

Agricultural Building Exemption Form

In accordance with the Pennsylvania Construction Code Act, Section 403.1 (b) "Exclusions and Exemptions" – This act shall not apply to an agricultural building. An agricultural building shall meet the definition of an "agricultural building" per Section 401.1. "Definitions"

"Agricultural Building – a structure utilized to store farm implements, hay, feed, grain or other agricultural or horticultural products or to house poultry, livestock or other farm animals, and milk house. The term includes a carriage house owned and used by members of a recognized religious sect for the purposes of housing horses and storing buggies. The term shall not include habitable space or spaces in which agricultural products are processed, treated or packaged and shall not be construed to mean a place of occupancy by the general public."

I, _____ (owner of said property)

do acknowledge with the signing of this form that the building to be constructed as a

_____ at _____
(Use) (Address)

meets the definition of "agricultural building" as defined above. I further acknowledge that I am responsible for obtaining a building permit for said structure in the event the use of the structure changes.

(Owner's signature)

(Date signed)

East Earl Township Permit Number _____

Building / Zoning Permits are required for the following:

- ~All new building construction
- ~Building additions
- ~Major remodeling (any structural change)
- ~Conversion of unfinished space into living space
- ~Accessory structures
 - Decks
 - Patios
 - Sheds
 - Fences
 - Retaining walls
 - Garages
 - Barns/Chicken Houses/Equipment Storage Buildings
 - Greenhouse/High Tunnels
 - Manure Storage
- ~Swimming Pools, above ground and in ground
- ~Signs
- ~Demolition of any building or structure
- ~Replacement of roofing materials **IF** structural modifications are needed
- ~Paving of a stoned or unpaved area
- ~Change of Use

****At the minimum, all of the above require a zoning permit.**

****Some projects require compliance with the Uniform Construction Code. These applications require detailed construction plans noting (where applicable) the following:**

- ~Footing detail including depth below frost line
- ~Type of foundation
- ~Roof rafter size (2x6, 2x8, 2x10, etc.)
- ~Rafter spacing (16" on center, 24" on center, etc.)
- ~Pre-engineered building members such as roof trusses, floor joist systems or wall systems
- ~Thickness and type of roof sheathing
- ~Insulation type and thickness
- ~Ceiling joist size and spacing
- ~Floor joist size and spacing
- ~Wall sections showing top, bottom plates and headers
- ~Sizes of all doors and windows
- ~Plumbing, mechanical and electrical details